

# Winter Convention Requirements

*Minneapolis Moline Collectors, Inc.*

The MM Collectors Inc. welcomes your interest in hosting a Winter Convention for our club. The following list identifies our requirements. The club will provide a contact person to answer questions and help coordinate your efforts.

1. The club prefers a motel large enough to accommodate the majority of members and display area, if possible, or several motels close together for convenience and easy access.
2. The host identifies motels to accommodate 250 to 300 people.
3. The host makes all arrangements for the banquet including speaker or entertainment, door prizes and favors. Reservations and payment for the banquet must be done prior to the convention; host determines cut-off dates and accepts reservations and payments.
4. The host and MM Collectors will each appoint a spokesperson to be a contact person.
5. The host should encourage an auctioneer to donate services and time for the auction—a required activity. The club will provide ring men and clerk the sale. MMCI will send the auctioneer a receipt for services rendered.
6. Other activities could include workshops, special programs, and tours of area interests.
7. A maximum of \$2,000.00 will be available for reasonable and customary expenses. Items must be approved by the directors and bills presented to the club treasurer for payment.
8. MMCI will provide financial resources so that reduced banquet prices for children 16 and under can be offered as an encouragement to the “next generation of collectors”. MMCI Board encourages a family-oriented banquet and reasonably-priced banquet tickets.
9. Each host will be responsible for getting advertising copy to the *MM Corresponder* so that the Winter Convention information will appear in two issues before the event. The *MM Corresponder* submission date deadlines: October 1 and January 1.
10. We ask that when hosts are assigning vendor table locations, they make sure to put MMCI tables and *The MM Corresponder* (Mohr Family) tables next to each other.
11. The host will not charge MMCI as a vendor, but will charge all other vendors. Selling Minneapolis-Moline related materials is preferred. Vendors may sell off-brands so long as they are also selling Minneapolis-Moline.

Approved by MMCI Board – February 5, 2008

[www.minneapolismolinecollectors.org](http://www.minneapolismolinecollectors.org)

